



# Managing licenses

To manage licenses, go to the License Management sub-tab under the Administration tab. From this page, you can activate (download) a license from License Activation Center (LAC). In addition, you can upload license files; for example, a file that your vendor has sent to you via email or a license that you have previously activated and want to upload to the server.

- To activate a license, enter the activation key, and then click **Activate**. The activation key is added and automatically activated.
- To reactivate a license, click the **Reactivate** icon () in the Action column for the license you want to reactivate. The license is removed and activated again.
- To delete a license, click the **Delete** icon () in the Action column for the license you want to remove.
- To upload existing license files from LAC, click **Upload License File**, and then save the file to the desired location using the Upload File dialog that appears.

For general information about LAC, see [Introduction to License Activation Center](#). For information about activating licenses in LAC, see [License Activation Center End User Guide](#).