

Managing License Statistics users

The information on this page refers to License Statistics v6.0 and newer, which introduced a new user interface (UI). If you are using a version previous to v6.0, see [documentation for previous versions](#).

The User Management page is found under the **Administration** section. (Note: You must have License Statistics administrator privileges to use the user management features of License Statistics.)

From the **User Management** page, you can enable automatic user account creation, manually create new users, edit user account details, and delete user accounts, as described below. You can also enable/disable authentication from this page.

For information about creating user accounts automatically using LDAP, see [Connecting to an LDAP server](#).

Creating a new user and setting user permissions

To add a License Statistics user:

1. In the User Management page, click the **Add** button below the User Management table.
A Create License Statistics User dialog opens, with the **General** tab open.
Initially, you must proceed through the tabs by using the Next button after you've filled in the required information in the tab. As you proceed through each tab of the dialog, you will be able to directly open the tabs and change any information as needed.
2. In the **General** tab, fill out the fields as appropriate for the user you are adding:
 - a. The user's name (usually the actual first and last name of the user).
 - b. The username that will be used to login to License Statistics. This username will also be used to identify the "logged in" user (shown in the upper right corner of the application window).
 - c. Optionally, an email address for the user.
 - d. Assign either the "Administrator" or "User" role to the user.
The "Administrator" role has the ability to create new users, edit license server information, and remove license servers from the list of monitored servers.
The "User" role only allows viewing the usage information and does not include any administrative or editing privileges.
 - e. If you have enabled LDAP, you can check the "Authenticate using LDAP" option to authenticate the user name using LDAP. If you use LDAP authentication, you do not enter the password for the user. (Also see the notes below regarding LDAP.)
 - f. Enter the password for the user, and then re-enter the password to confirm it.
3. Click **Next** when you have completed all required fields. The **Permissions** tab will open.
4. Under the **Permissions** tab, select whether the user will be allowed to control the visibility of license servers and features. This setting affects only the user's own visibility settings and will not affect other users. If you do not allow the user to control license server/feature visibility, he or she won't be able to access [visibility settings](#).
5. Click **Next**. The License Server Visibility tab will open.
This tab shows lists of Visible License Servers and Hidden License Servers.
6. Specify which license servers the user will be allowed to see by selecting the license servers and then clicking the **Hide/Show** buttons to move items between the two lists.
7. Click **Next**. The Feature Visibility tab will open.
8. Select a license server from the Select License Server drop-down to see the visible and hidden features for that license server.
9. Specify which features the user will be allowed to see by selecting the features and then clicking the **Hide/Show** buttons to move items between the two lists.

Notes on LDAP

- If you enable LDAP and then subsequently disable LDAP, the user logins will fail.
- If you disable LDAP authentication in the [LDAP Configuration page](#), the "Authenticate using LDAP" option will be disabled in the User Management page. If the "Authenticate using LDAP" option is disabled, the user credentials will be taken from the License Statistics database or you may enter the credentials in the User Management form.
- The administrator login that is initially created by License Statistics (username: **admin**) cannot use LDAP authentication.
- For more information on using LDAP for user authentication, see [Connecting to an LDAP server](#).

Editing a user

To edit a user's details:

1. Click the **Edit** icon in the Action column for that user.
The Edit License Statistics User dialog opens. This dialog has the same tabs and content as the one used to create the user, with non-editable fields grayed out.
You can change only the Name, Email address, and the visibility settings for license servers and features. If further changes are needed, you must remove and re-add the user.
2. Edit the user's details as needed in the same manner as for creating a user (see above), and click **Save** or **Save and Close** to make the changes.

Deleting a user

To delete a user, click the **Delete** icon in the Actions column for that user. Confirm the deletion in the dialog that pops up.

Enabling/disabling authentication

User authentication is enabled by default and may be toggled on and off using the "Enable authentication" checkbox in the Authentication Settings area at the top of the User Management page. This area also includes a link to "*Navigate to LDAP settings to enable LDAP authorization*," which opens the [LDAP Configuration page](#).

When authentication is used, users must log in to access License Statistics. If authentication is toggled off, users can access License Statistics without logging in. You might decide to turn off authentication if, for example, you provide your own method of security by allowing access to License Statistics only through your intranet.

If authentication is toggled off, after toggling authentication on, you will be returned to the Login page, where you must log in using a valid username /password in order to access License Statistics.